

**G6 Application Form**



**HUMAN RESOURCE DEVELOPMENT COUNCIL**

HRDC, 4<sup>th</sup> Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No:

4546220/6260 Website: [www.hrdc.mu](http://www.hrdc.mu)

**FORM G6**

**APPLICATION FORM FOR APPROVAL UNDER TRAINING  
NEEDS ANALYSIS (TNA) SCHEME**

**SECTION 1: EMPLOYER DETAILS**

- 1.1 Name of Enterprise: .....
- 1.2 Registered Business Address:.....  
.....
- 1.3 Tel: ..... Fax: .....
- 1.4 E-mail address (For all future correspondences from HRDC): .....
- 1.5 Employer's Registration Number with the National Pension Fund: .....

**SECTION 2: CONDUCT OF TNA *(Please tick as appropriate)***

2.1

-TNA to be conducted by a certified internal Resource Person	
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Name of the internal resource person:  
.....

2.2

-TNA to be conducted by an external Consultant/Consultancy firm	
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Name of the external consultant or consultancy firm (Please provide the name of the consultant(s):  
.....



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## SECTION 3: COST

3.1 Total Cost of TNA Study: Rs.....

3.2 Proposed period of conduct of study: .....

## SECTION 4: EXPERIENCE OF RESOURCE PERSON/CONSULTANT

**Previous TNA Studies carried out by the internal resource person/consultant/consultancy firm**

No	Name of Enterprise	Period TNA was carried out	No of Staff
1			
2			
3			
4			



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## SECTION 5: DECLARATIONS

We declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distorted any material fact. We also declare that we have not benefitted from this scheme for the last three years. We understand that if we obtain the grant by false or misleading statements, the HRDC may, at its discretion,

- 1 Withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed.
- 2 Take any other action deemed necessary.

.....

*Name* *Designation*

.....

*Signature* *Date*

.....

## SECTION 6: DOCUMENTS TO BE SUBMITTED

DOCUMENTS ENCLOSED (please tick as appropriate)		
1	CV of internal resource person or external consultant(s) or consultants of the consultancy firm	
2	Research methodology adopted	
3	Original signed quotation from the Resource Person/Consultant/consultancy firm	
4	Organigram and brief on the company including the number of employees	
5	BRC of the company and the consultancy firm/consultant	
6	Evidence of experience mentioned in section 4 of the G6 form (Testimonials duly signed)	

**Please note that all sections of the application must be completed and accompanied with the above documents or else application will not be considered.**