

REVISED TRAINING GRANT SYSTEM

EMPLOYERS contributing to the HRDC Training Levy and Registered Training Centres, please note that the following changes have been brought to the HRDC Training Grant System:

Effective as from 1st October 2014

1. Overseas Training Scheme

No of Employees	Existing	Revised - 2014	As from 2015
Less than 25	3	4	6
Between 25 and 100	5	6	10
More than 100	10	13	20

*Notes: (i) All other terms and conditions remain unchanged.
(ii) Limit has been pro-rated for 2014.*

2. Training Needs Analysis Scheme

	Existing	Revised
Refund	Within the ceiling of employer	Above ceiling of employer
Eligibility	Every 3 years	Every 2 years

Note: All other terms and conditions remain unchanged.

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3. Foreign Expertise Scheme

Existing	Revised
No minimum number of participants	Minimum of 15 participants for Registered Training Centre conducting workshop/seminar which must be opened to public

Note: All other terms and conditions remain unchanged.

4. Pre-Operational Training Incentive (POTI) Scheme

Existing	Revised
Scheme applicable for ICT/BPO Sector only.	Extended to other sectors as per list from BOI and updated on a regular basis.

Note: All other terms and conditions remain unchanged.

5. PENALTY FOR LATE SUBMISSION OF APPLICATIONS FOR REFUND

Applications for refund submitted after the due date will be accepted provided that applications are fully completed and accompanied with all the relevant documents and are received at the HRDC within 2 months after the date limit of 31 March.

A penalty of 25% of the amount refundable for the late application will be imposed by the HRDC.

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Annual Grant Ceiling per Financial Year

Annual Levy Contribution of 1%	Existing	Revised
Up to Rs 20,000	10 times levy paid	15 times levy paid
Above Rs 20,000 and up to Rs 100,000	5 times levy paid subject to a maximum limit of Rs 300,000 (however for the first Rs 20,000 the grant paid will be as per above)	5 times levy paid subject to a maximum limit of Rs 400,000 (however for the first Rs 20,000 the grant paid will be as per above)
Above Rs 100,000	1.5 times levy paid (however for the first Rs 100,000 the grant paid will be as per above)	2 times levy paid (however for the first Rs 100,000 the grant paid will be as per above)