



HUMAN RESOURCE DEVELOPMENT COUNCIL

HRDC, 4th Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No: 454 6220/6260

Website: www.hrdc.mu

**APPLICATION FORM FOR APPROVAL OF TRAINING
UNDER FOREIGN EXPERTISE SCHEME**

SECTION 1: TRAINING CENTRE

- 1.1 Name of MQA registered Training Centre:
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- 1.2 Registered Address:
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- 1.3 Tel: Fax: E-mail:

SECTION 2: COURSE DETAILS

- 2.1 Course Title:
- 2.2 MQA Course Code:
- 2.3 Name of Foreign Trainer:
- 2.4 Duration of the course:
- 2.5 Course Dates:
- 2.6 Justifications to consider course under the Foreign Expertise Scheme:
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Note:- The following conditions apply:

- (i) Training levy for at least 6 months should be contributed prior to application;**
- (ii) A minimum of 15 participants excluding employees from your organisation is required.**

SECTION 3: DECLARATIONS

We declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distorted any material fact. We understand that if we obtain the grant by false or misleading statements, the HRDC may, at its discretion,

- 1 Withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed
- 2 Take any other action deemed necessary

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Name

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Designation

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Signature

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Date

SECTION 4: DOCUMENTS TO BE SUBMITTED

Documents enclosed (please tick below)	
1	Copy of MQA course approval (if available)
2	Course contents
3	Particulars of trainer
4	Return of all estimated Income and Expenditures for the conduct of the course
5	Timetable and venue
6	Proof of Training Levy Contributed for at least six months (MNS Report)

Please note that all sections of the application must be completed and accompanied with the above documents or else application would not be considered.