

CALL FOR EXPRESSION OF INTEREST

PROVISION OF SERVICES FOR ASSESSING, PROPOSING AND SETTING UP OF AN INTEGRATED CAREER COUNSELLING SYSTEM

1. OBJECTIVE

The Human Resource Development Council (HRDC) is hereby seeking Interest from established international or local consultants/firms having the necessary capabilities and experience for the provision of **services for assessing, proposing and setting up of an Integrated Career Counselling System**. The required scope of services consists of the following areas:

- Assess the existing career guidance/counselling structure and functioning in Mauritius. The consultant should carry out a stock take of the delivery of different services by the private and public sector. The person should be able to assess the strengths and weaknesses of services being already offered by the different stakeholders in Mauritius. The analysis should be based on the philosophy that the integrated system should cover the awareness phase, the counselling phase and the management phase. The consultant should be able to point out the weaknesses and strengths at each phase, whether it is being provided by the private or public sector;
- Propose relevant and practical recommendations to improve career counselling service provision for all individuals at different periods of their life span, by complementing, wiring and upgrading existing services and proposing new ones in light of the Mauritian realities. Recommendations should cover all aspects of career education and help to foster the development of career skills, provide education and training pathways and ensure exposure of youth to the world of work, Such recommendations and likely implementation should be informed by best international policies and practices, taking the Mauritian context and resources availability into consideration; and
- Advise and collaborate with the website consultant on setting up a web portal for collecting and disseminating career information.

2. DURATION

- 50 person days over an eight-month period
- The project could include 3 visits of the resource persons to Mauritius (if the resource person(s) is/are international)

3. DELIVERABLES

- A first report after inception and scoping, highlighting the current status pertaining to the career counselling ecosystem locally;
- A second report after workshoping with all relevant stakeholders; and
- A final report proposing a wired and implementable career counselling system involving relevant stakeholders, and also proposing the architecture and contents of the career information web portal.

4. QUALIFICATIONS, SKILLS AND EXPERIENCE

- A minimum of a master's degree in the field(s) related to the technical assistance required with demonstrated expertise in the relevant field;
- A minimum of 10 years professional experience and knowledge in Career Guidance, Counselling & Management policy and practices, including using ICT tools;
- A proven track record in conducting similar exercises under different country settings;
- A track record in developing career information web portals would be an advantage;
- Ability to work constructively in a multicultural and multidisciplinary team and interact with multicultural and multidisciplinary stakeholders;
- A good command of ICT (Office packages & Internet, database management systems and so on) and statistical analysis programmes;
- Solid analytical skills and ability to identify key issues and important trends related to education/career guidance and to draw practical policy implications of research/project findings; and
- Excellent command of English and working knowledge of French, including drafting and oral skills.

5. SUBMISSION

This exercise aims at shortlisting potential bidders who will be invited to quote in a Request For Quotation exercise. Consultants/firms who wish to be considered for the shortlisting are requested to express their interests in writing by completing the Registration Form available online at www.hrdc.mu and to be submitted in a sealed envelope clearly marked:

EOI for Integrated Career Counselling System
Attention: The Director
Human Resource Development Council (HRDC)
4th Floor, NG Tower
Cybercity, Ebène
Republic of Mauritius, Indian Ocean



The closing date and time for submission of interest shall be **Friday 20 June 2014 at 15 00 hours** (Local Mauritian Time). Expressions not received within the deadline specified above will NOT be considered.

6. CONTACTS

For any queries, please contact:

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7. ADDITIONAL INFORMATION

Please note that this is an invitation to express interest only and therefore:

- a. Expressing your interest does not pre-qualify you as a short-listed candidate;
- b. Expressing your interest does not guarantee that you will be contacted by the Human Resource Development Council (HRDC);
- c. The HRDC reserves the right to change or cancel the above requirements at any time; without incurring any liability towards any interested party and/or any obligation to inform any interested party of the grounds for its action; and
- d. All costs incurred in connection with the submission of this EOI are non-refundable by the Human Resource Development Council.

Human Resource Development Council (HRDC)

Under the aegis of the Ministry of Education & Human Resources

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