



HUMAN RESOURCE DEVELOPMENT COUNCIL

HRDC, 4th Floor, NG Tower, Ebene Cybercity. Tel No: 454 4009. Fax No: 454 6220/6260

Website: www.hrdc.mu

FORM G3

APPLICATION FOR GRANT PAYMENT – G3

1. IDENTIFICATION

Name of Enterprise: SN:

E-mail address (for all future correspondences from HRDC):

Course Title:

Bank Details: Bank Name: Account Name:

Account Number:

2. DOCUMENTS TO BE SUBMITTED

	Tick relevant box
1. Duly signed certificate of attendance or Headed Letter of Attestation (LoA) specifying course title, name of participants as per ID, ID number, hours covered, exact course start and end date.	
2. Copy of MQA Course Approval (if not submitted with G1 application form)	
3. Headed Invoice and Receipt of Course Fees with BRN duly signed	
4. Headed Invoice and Receipt of Air Ticket duly signed or e-Ticket	
5. Bank advice if payment is effected in foreign currency	
6. Evidence of all relevant expenses : trainers' fees, course materials, etc (for In-House Training with Internal Trainer or Foreign Trainer)	

3. DECLARATIONS

We declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distorted any material fact. We understand that if we obtain the grant by false or misleading statements, the HRDC may, at its discretion,

- i. Withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed and
- ii. Take any other action deemed necessary.

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Signature

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Designation

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Name

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Date

Please note that all sections of the application must be completed and accompanied with the requested documents at (2) above or else your application would not be considered.