



REGISTRATION FORM AS TRAINING INSTITUTION

<p>1</p>	<p>NAME & ADDRESS OF TRAINING INSTITUTION</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>2</p>	<p>CONTACT PERSON</p>	
<p>3</p>	<p>CONTACT DETAILS</p>	<p>TEL:</p> <p>FAX:</p> <p>CELL:</p> <p>E-MAIL:</p> <p>WEBSITE:</p>
<p>4</p>	<p>VAT REGISTRATION NUMBER (If REGISTERED)</p> <p>BUSINESS REGISTRATION NUMBER:</p> <p>The following documents <u>MUST</u> be attached:</p> <ul style="list-style-type: none"> ▪ Copies of Registration Documents ▪ Copies of Identity Documents of Owners/Shareholders 	<p>.....</p> <p>.....</p>

5	ANNUAL TURNOVER OF COMPANY	Rs
6	NUMBER OF EMPLOYEES
7	PROOF OF EXPERIENCE IN REQUIRED FIELD ▪ Evidences/Proofs to be provided	YES/NO
8	MQA REGISTRATION PERIOD/DATE (Copy of Registration to be provided)	YES/NO
9	TRAINING VENUE & CAPACITY	
9	NSDP SECTORS YOUR ORGANISATION IS INTERESTED IN PROVIDING TRAINING: (Attach list of MQA Approved Courses for your institution)	ICT <input type="checkbox"/> CONSTRUCTION/OTHER INDUSTRIES <input type="checkbox"/> TOURISM & HOSPITALITY <input type="checkbox"/> NURSING & PARAMEDICS <input type="checkbox"/>

COMPLETED BY:
(NAME)

CAPACITY:

.....
SIGNATURE

.....
DATE

Prospective training institutions are invited to take note of the following:-

- (i) Procurement of the service will be governed by the Public Procurement Act (2006);
- (ii) The HRDC has no contractual obligations towards any potential applicants Whomsoever;
- (iii) This exercise shall not entitle applicants to become exclusive service Providers of the HRDC